

Call for Applications for IUAES Publication Subsidy Grants

Introduction

Late in 2015, the IUAES Executive Committee agreed to make a sum of £2,000 (two thousand pounds GBP) available for publication subsidies for edited collections of papers presented at thematic panels held during IUAES Congresses and Inter-Congresses.

Applications must be for a minimum of £200 and a maximum £500 per publication.

Please note: Since funds from which these grants are drawn derive, for the largest part, from members' fees, the processes of application and reporting must and will be open to scrutiny by all IUAES members.

Eligible publication activities

Facets of publication for which applications for a Publication Subsidy Grant are eligible are:

1. Language editing of texts written by authors for whom the language of the publication is not their first language;
2. Preparation of an index for the edited collection;
3. A subsidy to a widely recognised publisher which requires such a subsidy to ensure publication. A maximum of £200 may be awarded for this purpose. Such a subsidy may be used to cover contributions towards page costs for publication of the collection as a special number of a journal.
4. Translation of the content of all of, or a selection from, an already published edited collection of IUAES Congress or Inter-Congress papers, for further publication in a language other than that in which it was originally published.

Conditions of awards

Awards will be made on the following conditions:

1. The papers comprising the edited collection must have been presented at a thematic panel held during an IUAES Congress or Inter-Congress in the three years prior to submission of an application for an IUAES Publication Subsidy Grant.
2. All the papers, including any introduction or conclusion to the collection, must have been peer reviewed by at least two independent reviewers and approved thereby for publication; and the peer reviewers' comments must be submitted as part of the application.¹
3. The papers comprising the edited collection must include contributions by authors from a wide variety of parts of the world and no more than one third of the papers in the collection (including the introduction) may be by authors from any one country.
4. In the case of an award towards translation of an already published edited collection, it must be demonstrated, through at least two peer-review reports on the original collection or a publisher's guarantee to publish the translation, that there is a very clear demand and a substantial need for the translated version for which funding is sought.
5. The editor/s and all the authors of contributions to the edited collection, including the authors of any introduction or summary conclusion, must all have been paid up IUAES members at the time the papers were presented, must have remained paid up IUAES members through the time of application for a Publication Subsidy Grant and should remain paid up IUAES members until at least the end of the year in which the edited collection is published.² **This is to ensure that IUAES member-generated funds are used to assist IUAES members.**

6. The editor/s must, within a year of an IUAES Publication Subsidy Grant having been awarded, have obtained a contract from a publisher that the edited collection will appear within at most two years of that contract having been signed.
7. The edited collection must carry the IUAES logo, must state that it is a product of the IUAES and must acknowledge receipt of an IUAES Publication Subsidy Grant.³

Ineligible for funding

Please note that the following are ineligible and will not be considered:

1. Collections emanating from panels that have been arranged using an IUAES Commissions Seed-Funding Grant. This is because funding for that purpose will have been provided by the Seed-Funding Grant.
2. Already published edited collections (other than translations).
3. Any travel, subsistence or administrative costs incurred or expected to be incurred in the production of an edited collection by the editor/s of or contributors to that edited collection.

Consideration of applications

Applications for IUAES Publication Subsidy Grants must be submitted by the editor/s using the form available on the IUAES website. Except in exceptional circumstances and agreed by a majority of the IUAES Executive Committee, applications must have the explicit support of at least one IUAES Commission's chair and vice chair.

All applications will be considered simultaneously and after the deadline for submission of applications. They will be reviewed and assessed by an international committee of anthropologists/ethnologists who have no conflicts of interest. The committee may seek additional outside review whenever its members believe that to be necessary. The members of the committee will be appointed by the full Executive Committee and will ideally include active past and present IUAES office holders or researchers who have contributed to IUAES research publications.

Among the **selection criteria** will be:

- The extent to which the peer reviewers' reports on the content of the planned collection indicate that the content
 - is of interest and use to IUAES members in general;
 - is of interest to anthropology globally and thus to extend the visibility of the IUAES as a force within the global community of anthropologists;
 - is such as to help to make anthropology visible globally or in particular parts of the world where building that visibility is demonstrably necessary.
- The extent to which the planned collection features a significantly global range of contributors.
- The extent to which one or more publishers have explicitly indicated willingness to publish the collection (or a committed interest in publishing it).

Conditions of award

Successful applicants will be required, with the explicit support of at least one Commission's chair and vice chair (or the IUAES Executive Committee), to sign personally that:

- a. the awarded funds will be expended exclusively in a manner that is in keeping with the above terms of the award;
- b. the publication will, once it has Executive Committee approval,

- carry the IUAES name and logo;³
 - be treated as a product of the IUAES; and
 - include acknowledgement of receipt of an IUAES Publication Subsidy Grant.
- c. the publication will be made available to paid up individual IUAES members at a discounted rate.

Reporting requirements

Since the funds from which these grants are drawn derive for the largest part from IUAES members' fees, the processes of application and especially all reporting on the use of a grant must and will be open to scrutiny by all IUAES members. The following is designed to make that scrutiny possible.

1. A **preliminary report** must be submitted within no more than a year of an award having been made. This needs to include a signed copy of a contract with a publisher or journal indicating a commitment to publish within two years of the contract having been signed.
2. A **final report** must be submitted on or before the first 31st May following publication of the edited collection. Once considered by the IUAES Executive Committee or its delegated committee, final reports will be uploaded onto the IUAES website.
A **final report**, for which a template will be provided, must include a detailed financial statement showing all expenditures as well as all additional grants obtained and how they were used. The financial statement must be accompanied by receipts for all expenditures. Failure to provide a satisfactory **final report**, as assessed by the Executive Committee or its delegated committee, will be noted against future proposals submitted by all persons involved and participating in the edited collection.
3. While the above-mentioned preliminary and final reports are all that are normally required for an IUAES-subsidised publication, the IUAES Executive Committee may, if it has reason to believe that such a publication is not proceeding as planned, require an interim progress report, including a detailed statement of progress and expenditure, from the editor/s of that publication.

Opening and closing dates for applications:

Calls for applications for IUAES Publication Subsidy Grants will be circulated in August and February each year – while funds remain available.

The closing date for the present round of applications is 15 November 2016.

Applications, using the form which is available on the IUAES web page and can also be requested from the IUAES Secretary-General or Treasurer, should be sent to **both** the IUAES Secretary-General, Junji Koizumi, and the IUAES Treasurer, Andrew 'Mugsy' Spiegel at

[koizumi\[at\]hus.osaka-u.ac.jp](mailto:koizumi[at]hus.osaka-u.ac.jp) and [mugsy.spiegel\[at\]uct.ac.za](mailto:mugsy.spiegel[at]uct.ac.za)

It is hoped that the review process will have been completed and decisions taken within a further two months (that is by 15 January 2017 or very soon thereafter). While all applicants will be informed of the outcome, details of all successful applications will be uploaded onto the IUAES website.

Please note: There is no certainty that further allocations of funding for IUAES Publication Subsidy Grants will be possible in the near future unless the IUAES's general funding situation becomes more stable. If, as an IUAES member, you would like to suggest ideas for ensuring the stability of IUAES General Funds, please contact the IUAES Secretary-General and/or Treasurer who will bring them to the attention of the IUAES Executive Committee.

¹ It is expected that the review process will be organised by the editor/s prior to their applying for an IUAES Publication Subsidy Grant. This may be, but does not necessarily have to be, organised collaboratively with a potential publisher.

² The IUAES Executive Committee may waive this requirement for contributions originally made by an invited keynote speaker at an IUAES Congress or Inter-Congress. For other non-member contributors, arrangements can be made through the IUAES Treasurer for arrears IUAES membership subscriptions payment; but that must have been done, and any arrears payments made, prior to the application being submitted.

In order to ascertain an individual IUAES member's membership status, take the following steps:

(a) Go to the IUAES website;

(b) Click on **Login** at the top right corner. This will take you to the Cocoa.Nomadit page;

(c) Scroll down and enter first name, then last name and then date of birth (DD/MM/YYYY). This will take you to a personal details page.

(d) Scroll down and click on **Proceed**. This will take you to a page with conference participation details.

(e) Click on the **Membership** tab at the very top of that page. This will take you to a page indicating membership status, and whether any membership fees are outstanding. The page can be printed or print-screen saved.

(f) Where IUAES membership fees are outstanding, use the € icon to arrange to make payment.

³ The IUAES Executive Committee may waive the condition that the IUAES logo is carried in cases where the edited collection is a special issue or a special section of a journal and where the journal's rules preclude inclusion of any logo other than that of the journal and its publisher.